

## Objectives, Targets and Programme(s)

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**Guidance: Change responsibility and authorities as per your organizational structure.**

### 1.0 Company Policy

It is the policy of the company to establish and maintain documented environmental objectives and targets at each relevant function and level within the organization.

It is the policy of the company to establish and maintain environmental management programme(s) for achieving its objectives and targets. The programme(s) shall include means and time frame to achieve established targets.

### 2.0 Responsibility and Authority

The management representative is responsible to making available required information to the EMS Team. The EMS Team is responsible and is authorized for establishing and reviewing environmental objectives.

It is the responsibility of the Director Technical to identify the Programme(s) required to be established, to achieve the company's objectives and targets.

The Personnel identified by the Director Technical are responsible for preparing detailed Programme(s) to achieve the target(s).

The responsibility to provide the resources to achieve the set targets is with the EMS team.

The authority to sanction resource requirements to meet target(s) is with the Managing Director.

### 3.0 Policy Implementation

The EMS Team considers commitments given in the environmental policy, the legal and other requirements, the identified significant aspects, technological options, financial, operational and business requirements and the views of interested parties and defines objectives to be achieved in the next three years for the significant aspects.

The EMS team deploys the objectives set for the significant aspects in targets to be achieved with a stipulated time frame for each aspect.

The objectives and the targets set for the significant aspects are as formulated and maintained in document **EMS-R-03**.

Director Technical identifies the programme(s) required to achieve the objective and targets.

Personnel having prime responsibility for implementation of these programme(s) are also identified by Director Technical.

The Personnel identified thus prepares an **Action Plan** identifying the responsibilities at applicable functions and levels of the organization in consultation with the Director Technical.

The action plans include milestones to be achieved so as to meet the over all target within the stipulated time frame an implementation schedule and resources required if any.

In case of modification / addition to processes, products or services related environmental aspects are identified as per documented procedures.

Objectives, Targets and Action Plans are revised accordingly.

The Progress towards successful completion of each programme is monitored according to documented procedures.

#### **4.0 Reference Documents**

Environmental Objectives and Targets                      EMS-R-03

EMS Review, Internal audit, Nonconformance and Corrective and preventive action procedures.

The complete document is available at

[http://www.isohelpline.com/iso\\_14000\\_14001\\_2004\\_document\\_manual.htm](http://www.isohelpline.com/iso_14000_14001_2004_document_manual.htm)

**Please also check**

**Document manual for Integrated ISO 9000 / ISO 1400 and OHSAS 18000**

[http://www.isohelpline.com/ims\\_iso\\_9000\\_iso\\_14000\\_ohsas\\_18000\\_document\\_manual.htm](http://www.isohelpline.com/ims_iso_9000_iso_14000_ohsas_18000_document_manual.htm)

**Document manual for OHSAS 18000 / OHSAS 18001**

[http://www.isohelpline.com/iso\\_ohsas\\_18000\\_18001\\_2007\\_document\\_manual.htm](http://www.isohelpline.com/iso_ohsas_18000_18001_2007_document_manual.htm)

**Document manual for ISO 9000 / ISO 9001**

[http://www.isohelpline.com/iso\\_9001\\_2008\\_guide.htm](http://www.isohelpline.com/iso_9001_2008_guide.htm)